

ADDITIONAL DEDICATORY INSTRUMENTS
for
WEST OAK CREEK HOMEOWNERS' ASSOCIATION, INC.

THE STATE OF TEXAS §

COUNTY OF GALVESTON §

BEFORE ME, the undersigned authority, on this day personally appeared Trisha Taylor Farine, who, being by me first duly sworn, states on oath the following:

"My name is Trisha Taylor Farine, I am over twenty-one (21) years of age, of sound mind, capable of making this affidavit, authorized to make this affidavit, and personally acquainted with the facts herein stated:

"I am the Attorney/Agent of WEST OAK CREEK HOMEOWNERS' ASSOCIATION, INC.. Pursuant with Section 202.006 of the Texas Property Code, the following documents are copies of the original official documents from the Association's files:

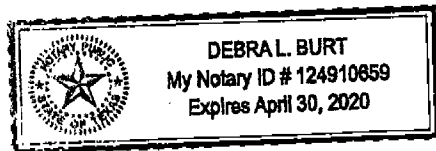
Policy Relating to Billing and Payment of Common Assessments

DATED this 7th day of November, 2019.

WEST OAK CREEK HOMEOWNERS'
ASSOCIATION, INC.

BY: Trisha Taylor Farine
Trisha Taylor Farine, Attorney/Agent

SUBSCRIBED AND SWORN TO BEFORE ME by the said Trisha Taylor Farine, on this the 7th
day of November 2019.



Debra L Burt
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

After recording return to:
DAUGHTRY & FARINE, P.C.
17044 El Camino Real
Houston, Texas 77058

CORPORATE RESOLUTION
West Oak Creek Homeowners Association, Inc
A Texas Non-Profit Corporation

POLICY RELATING TO BILLING AND PAYMENT OF COMMON ASSESSMENTS

The undersigned, being the duly elected, Board of Directors for West Oak Creek Homeowners Association, Inc., a Texas non-profit corporation, (the "Association"), does hereby certify that the following is a true and correct resolution of this corporation as adopted by the Board of Directors (the "Board") at a duly called meeting held on October 28, 2019.

WHEREAS, the Association is responsible for governance and maintenance of West Oak Creek Homeowners Association, Inc. as described in that certain "Community Declaration Easement, Restrictions and Coverage for West Oak Creek Homeowners' Association, Inc" filed for record under County Clerks File No. 9407976; and the "Supplemental Declaration for First Subdivision of West Oak Creek Homeowners' Association, Inc." filed for record under County Clerks File No. 9407977 in the Official Public Records of Galveston County, Texas, and all amendments and supplements thereto (said recorded documents and all exhibits and amendments thereto being referred to as "Declaration"); and

WHEREAS, the Association exists pursuant to state law and its governing documents; and

WHEREAS, the Association is authorized to adopt a schedule as it relates to the billing and payment of the common assessments by each lot owner; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors on behalf of West Oak Creek Homeowners Association, Inc. acknowledges and adopts the following schedule for billing and payment of the common assessments for each lot owner and makes this policy a matter of Association record;

Not later than October 31 each year the Board of Directors will adopt a budget for the following fiscal year to determine the common assessment for each lot; the common assessment will be billed to each lot and payable as follows, unless otherwise determined by the Board:

¼ of assessment	Due January 1	Late January 15	\$20.00 late fee
¼ of assessment	Due April 1	Late April 15	\$20.00 late fee
¼ of assessment	Due July 1	Late July 15	\$20.00 late fee
¼ of assessment	Due October 1	Late October 15	\$20.00 late fee

All payments must be received by the 15th day of each quarter to avoid a late fee.
 Postmarks will not be honored.

At the owner's discretion, payments can be made as follows:

- Annually – by paying the full assessment on or before January 15th
- Semi-Annually – by paying one-half of the assessment on or before January 15th and July 15th
- Quarterly – by paying one-fourth of the assessment on or before January 15th, April 15th, July 15th and October 15th

CORPORATE RESOLUTION
West Oak Creek Homeowners Association, Inc
A Texas Non-Profit Corporation

POLICY RELATING TO BILLING AND PAYMENT OF COMMON ASSESSMENTS

IN WITNESS WHEREOF, the undersigned has hereunto set his hand and at League City, Texas, the 1 day of November, 2019.

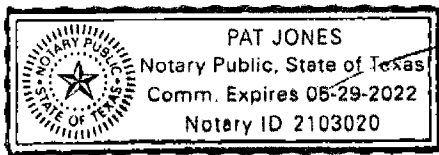


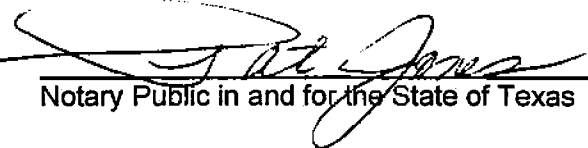
Anthony Knistautas, Secretary of
West Oak Creek Homeowners Association, Inc.
a Texas non-profit Corporation

THE STATE OF TEXAS

COUNTY OF HARRIS

This instrument was acknowledged before me on the 1 day of November, 2019, by Anthony Knistautas West Oak Creek Homeowners Association, Inc., a Texas non-profit Corporation, on behalf of said corporation.





Notary Public in and for the State of Texas

Record and Return to: West Oak Creek Homeowners Association, Inc.
 c/o Creative Management Company
 8323 Southwest Freeway, Suite #330
 Houston, TX 77074

FILED AND RECORDED

Instrument Number: 2019061724

Recording Fee: 34.00

Number Of Pages:4

Filing and Recording Date: 11/07/2019 3:01PM

I hereby certify that this instrument was FILED on the date and time stamped hereon and RECORDED in the OFFICIAL PUBLIC RECORDS of Galveston County, Texas.



A handwritten signature in cursive script that reads "Dwight D. Sullivan".

Dwight D. Sullivan, County Clerk
Galveston County, Texas

DO NOT DESTROY - *Warning, this document is part of the Official Public Record.*